

## Golf Cart Use Policy

Recognized Student Organizations and University Offices may reserve golf carts as support equipment for reserved events. Student Organizations must have their on-campus advisor submit the request on the orgs behalf. Carts may not be reserved as a stand-alone event unless a written waiver is submitted to the Associate Director of the University Union.

Cart keys may be picked up and returned at the University Ticketing and Information Center (UTIC) located on the second level of the University Union. Golf cart users will be asked to sign a check out form prior to receiving keys.

Keys must be picked up the day before if use will start before regular business hours or when the University Union will be closed for regular business. Customers needing carts outside of reservable times may submit a written request to the Associate Director of the University Union.

Carts must be picked up and returned to a predetermined location at the Shorewood Outing Center. Keys must be returned to the University Ticketing and Information Center.

Drivers, organizations and departments are responsible for all damage done to vehicles. It is the responsibility of each driver to document and report any preexisting damage to their cart prior to use. Organizations and Offices will be assessed 100% of repair cost including parts and any charges incurred transporting carts to repair sites.

Drivers are responsible for following all state, city and campus traffic laws. Carts ARE NOT allowed on roads off the inner campus property or on the Cofrin Arboretum. Any driver found off campus or on Nicolet Dr., Scottwood Dr., Sussex/Champeau Rds. or Bay Settlement Rd. will immediately have to surrender the cart and will lose all future privileges. Drivers will ALWAYS yield to any pedestrians.

The fee for using each cart is \$25.00

Customers will note their agreement and intent to accept and adhere to all provisions of this document on the Golf Cart Reservation Form.